



City of Cambridge Bowmen

Committee meeting 17 July 2022

13.00

Downing Pavilion

	Item	Aim	
	Apologies David L (coaching) Nick (Treasurer)		Patrick
	Present Jack (chair) Patrick (secretary) Anke (Tournament) Mark (equipment) Lydia (Records) Seb A (member) Richard (member)		
	Minutes of April and May meeting	accepted	Patrick
	Matter arising and review of actions	none	All
1	Officer Reports		
	Chair	Jack noted that it is nice to significant numbers of regular attenders on shooting days	Jack
	Secretary Membership stats Honorary 2 Junior 4 Senior 30 Non shooting 2 Senior citizen 5 Total 41 4 more joining from June beginners plus 1	Numbers noted	Patrick

	Indoor Venue Stay with Coleridge Try to change dates to Tuesday and Friday to avoid winter/summer changes.	Discuss/agree Action Patrick contact Coleridge If it gets busy, consider 3rd day	Patrick
	Treasurer Bank signatory update	Information We have received lots of annual membership subs, which Patrick and I have been liaising over. The bank account stands today at just under £19,000, having paid for various equipment after the break-in. Nothing urgent to report. Spend some of this? Lloyd 'working on' request to add signatory Action Nick pester bank on this	Nick
	Tournament Feedback on tournament	Positive feedback from participants Date for next year 13/14 May Anke contact college and judges ~£2k entry fees Nick profit for minutes? 2023 ? changes to running slips/ score sheets from AGB to be clarified Anke Postal league Ongoing Recurve and compound won Parkfield and Ramsey comps, v low key good for new people=- advertise next year	Anke
	Equipment Equipment update (bought /lost) - Sorting sliding damage in shed - re-stack	Bows- reconsider in advance of next course (beginning 2023?) How many new arrows? Shed repair paint shed	Mark

	- Tape measure issues - workshops for members	Paul help with repairs seek volunteers PPE in Mark's garage Photos online Metal tape twisted How do we stop people breaking tapes? Not on trolleys Everyone responsible for taking care and advising members Mark to re-arrange shed to prevent leaning ? use 'cage' to store bows Add odd equipment onto inventory Patrick Beginners arrows need to be sorted and fixed (mark and Richard). Patrick bring to Mark Repair small trolley (done) To buy 80cm faces New tapes Full length neos (how many Medical kit Workshops Bow maintenance, Docs/ web links- written resource Mark, info sheets by 1 august Check out Ely manual 15 minute sessions at eg 1.30/1.45	
	Records - Need to order more 252 badges - Need other badges?	More Badges needed. Lydia and seb A coordinate 252s going well.	Lydia

	- How is golden records doing? [additional comments on use for membership]	Push classifications Get Badges Jettison badges no longer used (or sell) Golden records OK for records, hopeless for membership	
	Captain	no	?
	Coaching Update on uptake of coaching Is it working/ what do members want Beginners courses- any plans/ change to plans Reminder to members / info to new members on what is available	Discussion David's report <i>We have completed another beginner's course, as a result I believe we have had four (five) inquiries about joining the club**. Nothing more known as yet. I have closed the beginners' courses waiting list as there are fifty signs of interest noted on it.</i> **4 new members have joined (PSS) <i>No further courses have been planned, yet.</i> <i>I have had only one request for coaching, which is ongoing.</i> <i>No one else had contacted me for any form of help or assistance or in relationship to the arrow awards.</i> <i>No one has signed up for any coaching courses.</i> Explore 'ad hoc' coaching options, should we have a once per month Friday turn up for help with coaching/ kit in an informal session. There seems to be an appetite for informal help within the club. Might help to remind people a day or two before. (WhatsApp) Patrick prepared to set aside 1 Friday session per month. [note post meeting, sine the meeting there have been a small number of requests via the sign up sheet]	David
	safeguarding	No safeguarding issues have been reported and no one has advised me that they have undertaken any welfare, child protection or safeguarding course.	David
2	Charity status/ Charitable Incorporated organisation/ LLC/ leave as is	Discuss and agree any next steps (if any) Pros/ cons of charitable or other status	Mark

		https://www.sportenglandclubmatters.com/governance/getting-the-right-structure/club-structures-article/ https://www.gov.uk/guidance/charity-types-how-to-choose-a-structure DL comment “I would like to state I would NOT be in favour of changing the status of the club to either a charitable trust or limited company” Defer to next time for discussion and agree if its something we should look into further	
3	Website - Where to move to. - How to move? - Who will do it? - How will we pay	Discuss and agree next steps Needs to be moved and set up in CCB name Port as is. Anyone with skills and time? Jack has idea- lets do it. Nick- Can we set up DD from club account	Jack
4	End of Season Shoot - Keep it low key. - Get volunteers. - Eventbrite signup. When to advertise? - Afternoonish shoot => set up in morning Rounds shot? Handicaps?	Discuss and agree actions eqpt is in place Volunteers, club and CAA Eventbrite sign up Login Anke to Jack Nationals starting at 13.00 Shorter rounds too Check with WILL 13.00 start with am set up. Judges booked (? Lunch to be provided, expense to CAA) Handicap shoot- need handicaps	Jack
5	aob	Re advertise empty roles Captain Web manager Aug 7th 1440 @ Ely Target fees as many as interested ? maybe swapped social.	

		Advertise to members with costs etc. Social event BBQ day, 21 August	
6	Date of next meeting	28 August Sunday	All