



City of Cambridge Bowmen

Committee meeting 27 February 2022

15.00

Downing Pavilion

	Item	Actions
	Nick (treasurer) Lydia (captain) Richard (member) Anke (tournaments) Jack (Chair) Patrick (secretary) Seb (records)	
	Apologies none	
	Minutes of December meeting accepted	
	Matter arising and review of actions None not on agenda	
1	Officer Reports	
	Chair AGM date and notice Committee roles, who is staying, who is going. Unfilled roles Moving outdoors Putting meeting minutes on web page Field Archery day (names required by 29th April) AGM date set as 10 April 2022. Downing Pavilion, 13.00 (before shooting)	 Patrick , check pavilion availability Officers - prepare reports or circulation with agenda Nick, Seb, Jack, Anke, Lydia, Patrick Jack , flag AGM date in newsletter; Publicise availability of places on committee Patrick , formal notice of date etc. Patrick notice re going outside, emphasise whatsapp use and shooting in groups by distance Patrick at course/ Jack in newsletter Friday 'Junior day' etc message Jack add Field taster to newsletter

	Lydia- prefer to step back to 'ordinary' member Anke would like to step back from committee- may need 12 months notice to replace tournaments Seb, will stay but happy o step aside if someone keen to do it. Discussed nee for new members- approach newer club members Moving outdoors from 1/4/2022 (Friday) Notice to members in plenty of time Emphasis use of whatsapp to flag arrival times more group shooting , maybe sub groups by distance Friday "junior" day and anyone else who wants help Friday for awards eg 252/ arrows, Patrick to set aside time. Field archery taster , May 21 @avalon – collect names Social activities, agreed it would be good to have some , may need a social secretary	
	Secretary Membership report 44 members current 6 leaving (not paid AGB) 2 experienced archers joining 3 more possible	Information Any action needed?

	2 possible from Nov. course, Liability Insurance expires 28/02, is renewed Key holder list	Patrick send insurance certificate to Jack for web page Patrick- ask committee who holds keys and amend key holder lists
	Treasurer Handover update New signatories Set up soon Budget and finances update, finances look healthy despite difficult 2020 and 2021. Scope to spend money on social activities and coaching if needed. Fee recommendation for 2022- stay the same	Nick/Anke- set up Patrick as third signatory
	Tournament Planning Is on course 83 sold places This is 10th anniversary shoot We will have medals for winners etc Helpers will be needed, decide on catering later	Lydia- source medals Anke- message to membership re helping Patrick – Approach Caroline to be Lady P
	Equipment Shed inventory 13 March Coleridge tidy week before end of season. 24/3 Shed code to be changed 2x per year- may after membership renewal, October after AGB renewal	Bow inventory- Patrick, especially for beginners course Jack message re Shed inventory 13th Coleridge tidy 24/3 start early Jack change Shed code May and october Richard Shed repair (guttering)
	Records CCB Golden Records Online account	Information Jack to arrange a look.

	Jack/ patrick to liaise	
	Captain Town vs Gown 2022	Information/ discussion Agree plans Lydia contact CUB for date
	Website – Minutes of committee (see above)	Jack add committee minutes to web (and AGM)
	Safeguarding	nothing to report!
	Coaching March course details Going ahead 13 attendees with 8 juniors Summer course end may early June Tuesday 6-8 Fixed dates in future, March and May/June	Information/ decision Running. 31 May starts Tuesdays
3	Spring coaching- no progress See above for Junior sessions	
4	Covid protocols Indoors remain as is for March Outdoors stop booking places Emphasise need to not attend if unwell.	Patrick- incorporate change in booking process and emphasise health advice
5	Carbon arrows Leave as is for now Check new members kit (safety checks)	Jack raise awareness
6	AOB	
7	Date of next meeting (after AGM)	